



NT Booster Club Fundraising Committee

Guidelines for reviewing Team/Club Fundraising Proposals

1. Coach/Club Advisor selects a volunteer (may not be a district employee or student) to be the point of contact for the team/club fundraiser.
2. That Point Volunteer is to contact the Fundraising Committee Chair and become a NT Booster Club member if not already.
3. Fundraising Committee Chair will ask that Point Volunteer to submit a proposal to the Fundraising Committee to review keeping the following in mind:
 - 5% of net proceeds from approved fundraiser goes back to NT Booster Club general fund to provide student scholarships and fund grant requests.
 - The Fundraising Committee reserves the right to reject a proposal that is not in accordance with NT Booster Club Bylaws and Charter.
 - Fundraising efforts should be done through active participation by the NT Booster Club members. The main volunteers helping run fundraisers should be members of the NT Booster Club.
4. Fundraising Committee reviews proposal and either approves or rejects the proposal. Fundraising Committee doesn't intend to flat out reject a plan. The goal will be to give suggestions for any modifications needed so the proposal is acceptable.
5. Once approved by Fundraising Committee, Fundraising Chair completes fundraising form and submits proposal to NT Booster Club Board for final approval based on the Fundraising Committee's recommendation.
6. If the proposal involves use of school grounds, the Fundraising Chair will notify NTHS Administration that the NT Booster Club has approved the proposal so they are aware of the event's date and time.
7. Fundraising Chair gives the final Approval/Rejection back to team/club Point Volunteer.
8. Proceeds from the fundraiser will be given to NT Booster Club Treasurer and will be earmarked for that team/club specified in the proposal. 5% will be retained for the NT Booster Club's general fund. NT Booster Club can either pay for team or club items or can have funds deposited into their team/club ASB account.
9. Funds raised will only be delegated to the initial team/club that was granted fundraiser approval. Changing team/club fund allocation mid fundraiser will not be allowed.
10. Teams/Clubs may submit fundraising proposals together, as one fundraiser, and will be considered as a "Partnership Fundraiser" by the Fundraising Committee. This type of proposal will require both Point Volunteers to be in agreement of this partnership and notify the Fundraising Chair of their partnership upon initial submission of their proposal.
11. The NT Booster Club will keep Title IX in mind when giving tangible gifts to teams/clubs. Note: it is best for NTBC to pay for intangible expenses.