



**Booster Club Concessions Committee
Concession Stand General Policy
(Last Revised 06/12/2024)**

The Booster Club will be given “first right of refusal” for any school event which “needs” concessions.

The Booster Club will not partner with any other team/club/organization to run concessions on school property. If the Booster Club elects to not run concessions for an event, the team/club/organization is 100% on their own for concessions.

Only the Booster Club will be allowed to use the Booster Club equipment.

General Policies

1. All Adult Volunteers must have a current and approved volunteer application form submitted with the DISTRICT.
2. Football Concessions scheduling will be determined by lottery per season. Generally, the Booster Club will run two Football games and open it up to clubs for the remaining. Before the end of the previous school year, interested clubs/teams will indicate their interest in running Football Concessions and a lottery will be held to see which teams will be selected.
3. Football Raffle sales will be determined by lottery per season. We are allowed to run three (3) lottery events per year. Before the end of the previous school year, interested clubs/teams will indicate their interest in running Football Concessions and a lottery will be held to see which teams will be selected.
4. Basketball and Volleyball Concessions will be opened up to teams/clubs to signup online. Generally, we ask each team/club to sign up for only one open spot. After a few weeks, we will ask teams/clubs to sign up for one more. This will be repeated until all the spots are filled.
5. The minimum number of volunteers representing teams/clubs required to operate the Concession Stand with the Booster Club will be determined by the event. It is required that one adult from the team/club also be present.
6. No one under the age of 14 will be allowed to work in the Concession Stand.
7. The Booster Club Representative must have a current and valid food handling card.
8. The number of Booster Club members required in the NT Concession Stand will be determined seasonally by the event. The Booster Club Representative will manage all operations of the Concession Stand during an event; including instructing and assigning

all volunteers in the specific duties required. One Booster Club member or a chosen volunteer(s) will run the cash register(s).

9. Volunteers must report to the Concession Stand 1 hour prior to a football game and 30 minutes prior to any other event and must stay to clean up and restock until released by a Booster Club Representative.
10. Teams/Clubs working an event will receive compensation. Football events will receive \$375. Other events will receive 25% of the Gross Take. If any TIPS are received, the club Team/Club will receive 100% of those.
11. Team/Club compensation will be deposited into the Team/Club ASB account or held in a Booster Club account.
12. The Booster Club Concession Stand Representative is responsible for monitoring behavior of volunteers and is the sole arbitrator of disputes.
13. Team/Clubs that pose repeated behavioral problems and/or who fail to show up for the agreed upon, scheduled event may be prohibited from participating in the Concession Stand for the remainder of the season.
14. The Booster Club will be responsible for ordering, receiving and monitoring inventory of all food/non-food products sold from the concession stand(s).
15. The Booster Club will determine all menus and prices.
16. Food service guidelines shall be followed. Gloves need to be worn when handling food. Those handling money should not handle food. **Please remember do not use food handling gloves, then handle money, and return to handling food with the same gloves.**
17. Shoes must be worn at all times – no open toed shoes including flip flops
18. Volunteers are prohibited from eating or drinking any food products in the Concession Stand area. Please step outside the concession area
19. Courtesy is a must with fellow volunteers and customers.
20. The Booster Club shall not be held responsible for individual's belongings when the Concession Stand is in Operation. Therefore, no belongings shall be stored in the Concession Stand other than those owned by volunteers working the concession event.
21. Only individuals working a concession event shall be allowed in the concession stand.

Official Water

For events where the Booster Club is running the concession stand, the Booster Club will provide one (1) bottle of water per Official per Game. This includes referees and official scorers. If the Booster Club is not running the concessions stand, no water will be provided by the Booster Club.